

School Council Meeting Agenda - February 22nd 2017

Members: Katrin Howes, Rick Scott, Briony Berry, Michelle Kitchener, Caron Haines, Bree Monks, Kylie Biggs, Roxy Rolston

<i>ITEM</i>	<i>DETAILS</i>	<i>ACTION</i> <i>(Recommended or taken)</i>
<ul style="list-style-type: none"> Welcome 	<p>Meeting Opened: By Katrin Howes @ 4:15</p>	
<ul style="list-style-type: none"> Present 	Katrin Howes, Kylie Biggs, Rick Scott, Briony Berry, Roxy Rolston	
<ul style="list-style-type: none"> Apologies / Absent 	Michelle Kitchener, Caron Haines (ex parents) Bree Monks	
<ul style="list-style-type: none"> Minutes of previous meeting 	<p>Motion: Accept minutes of last meeting – December 2016</p>	<p>Moved: Seconded:</p>
<ul style="list-style-type: none"> Business arising from the minutes 	Non Applicable	
ACTIONS		
ACTIONS FOR NEXT MEETING		
<ul style="list-style-type: none"> Principal Report 	<p>Report tabled</p> <ul style="list-style-type: none"> Enrolments for 2017 Interest in the build/tours Quality of teachers & teaching practises Class set up for 2017 incl. Specialist (Christine in STEM, Julie class support/wealth of knowledge, Matt in PE & Health, Melissa in Arts/ Production) Tony Smith – badges & certs prospect for Gr 6 Civics & Cit Radio Program Family Fun Night Parent/Teacher interviews Professional Learning – Writers Notebook / VOICES Tyler Sonsini Anaphylaxis leader Building Project: ROOF, WINDOW, FRAMES, plastering & cladding to come shortly. <p>Gardening project</p> <ul style="list-style-type: none"> Car park – Yolande & work for the dole program. Remnant Bush Garden – meeting with Jenny Knoop, Candlebark & Local Councillors. Requires fencing, to be safe for children & aesthetic/ neat. John Kingma & Son are maintaining the grass. Candlebark & Local Council need to uphold these clauses in order for it to continue. See Jenny's attached document. 	<p>Moved: Rick Seconded: Katrin</p>
<ul style="list-style-type: none"> Finance Report 	<p>Report tabled</p> <ul style="list-style-type: none"> Motions to: Endorse Investment, EFTPOS, Internet Banking policies Endorse bank a/c signatories Ratify signatories to School Purchase Orders Approve Financial Commitments Summary 	<p>Moved: Seconded: (See attached)</p>

	<ul style="list-style-type: none"> Approval of partial funding of camps, excursions at principal's discretion GST from canteen operations to be input taxed 	
<ul style="list-style-type: none"> Education 	No report Moved: Seconded:	
<ul style="list-style-type: none"> Facilities 	(Building report in Principal's report)	
<ul style="list-style-type: none"> EVENT MANAGEM ENT 		
<ul style="list-style-type: none"> Parents & Friends Group (including Fundraising) 	<ul style="list-style-type: none"> Declaration of fundraising events as input taxed for GST Fundraising events endorsement by council ROXY – mentioned old initiatives: Smencils, movie night. Roxy posing a brainstorming day for parents to share their ideas. Chocolate boxes? Mangoes? 	(See attached)
<ul style="list-style-type: none"> General Business. 	<ul style="list-style-type: none"> Sprout Fest 2017 – Scarecrow competition \$500 for winner. (Day after celebrate Mooroolbark parade) Kylie, Bree to pose to class teachers. If only one, it will be a focus group. Volunteer Confidentiality Agreement - Kylie & Roxy have signed Viva la Dance – Providing it does not interfere with school production RS/BM Look into getting chickens, as well as Animals in Education Policy – Rick to investigate, Kylie offering to look after the chickens over the holidays. Vegetable Garden Club – parent set up of vegetable/sensory garden looked after by a weekly Garden Club and lunchtime gardening. 	
<ul style="list-style-type: none"> Next Meeting. 	March 22nd 2017 (AGM & March meeting)	
Close	Meeting closed 5:10 22 nd of February, 2017	

Principal's report

Enrolments

- We are currently sitting on a total enrolment of 87 students
 - 10 Preps
 - 13 Year 1s
 - 15 Year 2s
 - 7 Year 3s
 - 15 Year 4s
 - 14 Year 5s &
 - 13 Year 6s

- *We will be losing 2 students at the end of this week – moving house to Chirnside Park & attending CPPS*
- *We are experiencing a great deal of interest in enrolments for 2018 – probably due to the new building, but also due to a concerted effort to reach potential preps in the surrounding preschools and child care centres*
 - *Carolyn has made telephone contact with these centres, while Kelli has done a wonderful job dropping off fliers and information packages*
 - *I would like to see the council set up a Marketing Subcommittee to oversee the promotion of the school's profile in the community and to deal with advertising and the production and distribution of the materials this requires*

Staffing

- *Bree monks is teaching a Prep/One class of 17 students*
- *Dani Vasiliades has a One/Two class of 21 students*
- *Belinda Woods has 22 Three/Four students*
- *Briony Berry has 14 Year 5 boys*
- *Tyler Sonsini has a Year 6 class of 13*
- *Christine Collins has been doing a great job running STEM classes for all classes*
 - *Christine has been on a steep learning curve as she gets her head around some of the coding activities she will be running across the year*
 - *She has also planned a Science scope & sequence for a 2 year rotation*
 - *Christine also provides Maths support in various forms across the school*
- *Julie Corr is supporting Literacy across the school*
 - *She is working with Belinda Woods to present a series of Professional Learning sessions on Writer's Notebook & VOICES writing*
 - *This professional learning is also being supported by Julie and Belinda during class time*
- *We have Matt Stella taking Phys Ed and health classes across the school – 2 days per week*
- *Melissa Eames is here 2 days per week teaching The Arts – currently focussed on the School Production*

School Activities

- *All classes have begun the year well, with teachers very quickly coming to grips with each student's educational and social needs*
 - *This is a benefit of the SENTRAL student/data management system that we have in place. All student assessment results are immediately uploaded into the system and can be accessed by all teaching staff.*
 - *This week we had Tony Smith, Federal member for Casey, at our Monday morning assembly to present student leaders with badges and certificates.*
 - *Tony spoke, for a short time, to the assembly about his job in federal government, and the extent of his electorate*
 - *He also made a commitment to come back to the school in the near future to work with the Year 6 class on a civics activity*
 - *Year 3 – 6 students were involved in a Radio Programming incursion last week, in readiness for their radio activities inside the new school buildings later in the year*
 - *Students had to work in groups to plan and present a short radio program*
 - *Last week's Family Fun Night was a lot of fun for all who attended*
 - *It was very relaxed and very enjoyable for me as I was able to meet more of the parents in the community*
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- *Parent Teacher interviews are scheduled for March 2nd across the school, beginning in the early afternoon. The process of setting up interviews has been aided by Irene, who has made appointments for those parents who have difficulty with English. There will also be interpreters on hand on the day.*

Professional Learning

- *As mentioned above the PL associated with Writer's Notebook and VOICES is continuing throughout the term and will do so for the remainder of the year*
- *Several teachers will be attending Kilsyth PS in the near future to observe other teachers working in this way with their classes*
- *Tyler Sonsini has attended 2 sessions associated with his role as Anaphylaxis Manager at the school*
 - *This enables him to sign off on each other staff member's anaphylaxis training and competency*

Facilities***Building Project***

- *As can be seen quite clearly, the project has developed from a demolition site to what is obviously new work since just prior to Christmas*
 - *The rammed earth walls are complete and look beautiful*
 - *The roof is on*
 - *We are up to ensuring that power points and data points are placed correctly*
 - *Window and door frames are in place*
 - *Some of the decking areas have been framed up and are currently being completed*
 - *Interior plastering and external cladding are next*
 - *The completion date is still set at late September*

Harmony Garden Project

- *I have been liaising with Yolande Pickett to get a full understanding of the scope of this project*
 - *Currently Yolande is negotiating to have some WFTD people do some work on the garden area (under strict guidelines)*
 - *Tools & equipment being purchased with funds from Mooroolbark Community Bank*

Remnant Bush Area

I am currently negotiating with Candlebark Nursery, Shire of Yarra Ranges and others to enable this project to go ahead in a manner that is managed, sustainable and in keeping with our need to have the school yard presented as well as possible and to be safe for students. (see attached report from Jenny Knoop)

School council report - Bush remnant garden

Hi all

I would like to present a report at each council meeting to let you know what is happening and where we are up to.

Background

Last year before Carolyn Elliot left we were in discussions about the area on the corner of Pembroke rd and Lawson ave. the bottom corner which is out of bounds.

We have had landscape gardener look at the area thinking it would make a great wildlife area. He said there was a lot of indigenous plants there.

We then had Jamin from Candlebark community nursery come down for a consultation. He became very excited with what we have here. (he's the expert)

Basically what he has said is what we have is old remnant bush land with an old creek bed running through it.

There are a number of existing indigenous plants already there (see attached list).

This site is so special as there has been very little human intervention. The area is out of bounds at the school so there has been little human interference.

The soil structure is undisturbed and hasn't been cultivated or mulched. The soil is exactly how it should be to support plants and let the plants that are there regenerate themselves.

The soil is sustainable. That's what lets the seeds come up not the weeds.

This is becoming rarer and rarer in Mooroolbark.

So the plan is

We are in the process of setting up a friends group under the umbrella of Candlebark nursery.

We have asked the council for an onsite meeting to see if they think it is a viable site

After this we can then apply for a small grant to set up a small fence and put up appropriate signage etc

Candlebark has agreed to manage and maintain the site. They will get the weeds out, see what reemerge and introduce indigenous plants that were once in this area growing.

This area would be of great benefit for the whole school community.

It would act as a great learning area for the students to study both the native plants we have and the native fauna that lives in the area

. I would like to include the students 5/6s to perhaps do a project on the history of the land so we include that in our information on the project. They could also be involved in doing information sheets on the plants and animals. I'm sure the teachers would have some great ideas.

As you can see this project is only in its infancy but I feel it is important to keep everyone in the loop.

Obviously if this gets up I will be inviting all to join our friends group.

If you have any questions, comments or ideas please feel free to contact me

Jenny Knoop

Finance report

	<i>Action</i>
<p>31/12/2016 <i>High Yield</i> 118,253.40</p>	<p>Motion to council: <i>That the February 1st report tabled be accepted</i></p>

<i>Official</i>	4,408.28	<i>and payments for December & January ratified.</i> <i>Moved: Rick Seconded: Kylie</i>
Total	122,661.68	
31/01/2017		
<i>High Yield</i>	176, 035.37	
<i>Official</i>	9,953.00	
Total	185,998.37	
Overall Position		
<ul style="list-style-type: none"> • We are in a good place currently, with both HYIA and Official accounts well in credit. • 69% of Essential Learning Parent Payments have been received at this stage • No transfers were made from HYIA to Official Account in January 		
Future Possible costs		
<ul style="list-style-type: none"> • New Buildings will incur some costs in terms of possible furniture purchases (dependent on the state of the contingency funds), and actually moving into the new buildings 		
