VIT Registration Policy

Rationale
The Victorian Institute of Teaching is a statutory authority for the regulation of the teaching profession in Victoria established by the Victorian Institute of Teaching Act 2001. This Act was repealed with the proclamation of the Education and Training Reform Act 2006 on 1 July 2007. The Victorian Institute of Teaching continues in operation under and subject to the Education and Training Reform Act 2006 after 1 July. Further amendments to the Act were made by the Education and Training Reform Amendment Act 2010.

The Institute operates along similar lines to other regulatory bodies, such as the Legal Services Board and the Australian Health Practitioner Regulation Agency.

It registers teachers working in Victorian government, Catholic and independent schools. Like other professions occupying positions of trust and responsibility, teachers are required to be registered in order to practise their profession. All practising Victorian school teachers must be registered by the Institute.

The Institute:

- registers all teachers to ensure only qualified people are employed in Victorian schools
- works with teachers to develop standards of professional practice
- supports teachers in their first year of teaching with a structured induction program
- approves and accredits pre-service teacher education courses that prepare teachers
- investigates and makes findings on instances of serious misconduct, misconduct, serious incompetence or lack of fitness to teach.

Implementation

1. Members of the teaching profession will be asked to present their VIT registration card prior to their first employment at the school – this also applies to teachers working in a relief capacity.

2. A copy of the card/registration will be held at the Office and checked annually to ensure that registration is current.

3. Where a teacher is yet to obtain a VIT card then details will be sought by the staff member concerned in order to obtain a provisional VIT number. This number must be provided prior to employment at the school.

4. The Business Manager will check at the commencement of Term 4 to ensure that all VIT registrations are current and seek to obtain updates where necessary.

Responsibility

Principal, Office Manager

Ratified at School Council:

Due for Review: First school council meeting after AGM each year.