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## PEMBROKE PRIMARY SCHOOL

### Hardship Policy

2019

#### **AIM**

To provide opportunities for children of families experiencing financial hardship to participate in the full breadth of educational experiences as are enjoyed by all students.

Date ratified by School Council: 24 October 2018  
Review Date: October 2019

## RATIONALE

The Education & Training Reform Act empowers School Councils to charge parents for goods and services used in the course of instruction of their children, as well as to raise funds. School Council recognises that some families experience financial hardship (wants to pay but cannot) from time to time and in a quest to ensure the best possible education for each child, the following opportunities are available for all families at our school.

## IMPLEMENTATION

- School Council supplements Department of Education and Training funds by requesting payments from parents for the following items:-
  - Essential Education Items which parents and guardians are required to provide or pay the school to provide eg: stationary booklists, text books and uniforms etc.
  - Optional Extras which are offered on a user pays basis and parents can choose whether or not their child participates eg: instrumental music tuition or instrument hire, camps and excursions etc.
- In addition, School Council invites parents to make donations by means of:-
  - Voluntary Financial Contributions which are non-compulsory donations for specific projects eg: library resources, grounds projects, technologies or equipment.
- Parents will be made aware of the costs associated with all payments and voluntary contributions six weeks prior to the due date along with a recommended payments schedule where possible.
- The Parent Payments schedule will include itemised details relating to all payments, an option to purchase goods elsewhere (where appropriate), essential payment dates, options to make payments by instalments, clear definitions of the category of any payments (ie: Essential, Optional or Voluntary)
- No student will be treated differently, denied access or refused instruction to the standard curriculum program for not making a payment or voluntary contribution.
- Parents will be made aware of any government financial support schemes (eg: the Camps, Sports and Excursions Fund - CSEF), and payments may be aligned with these benefits plus advice to parents to contact the principal if they require support or additional information.
- Parents will be made aware of Centrepay, where fortnightly deductions are made from their family allowance or pensions and credited to the schools bank account on behalf of their family. These funds can be allocated to where ever the family wish.
- Council will provide opportunities for all parents experiencing financial difficulties to enter into alternative and confidential payment arrangements with the Business Manager or Principal.
- State School's Relief program for uniforms is available to families in financial need.
- School Council will also make available a modest annual discretionary budget that the principal may use to assist families experiencing financial hardship.
- All payments and non-payments by families, and participants in any school financial support programs will be strictly confidential